



Privacy Policy

1.1 Privacy Policy Overview

The purpose of this privacy policy is to explain how ETES Scotland Ltd will “process” [i.e. collect, store and use] your personal data.

1.2 Personal data is information which relates to an identifiable living individual only.

1.3 This Privacy Policy is expressly incorporated into the Terms and Conditions of Use of this web site.

1.4 ETES Scotland Ltd will act in accordance with the relevant current legislation and will aim to meet the current best practice with regard to the processing of personal data.

2.0 Cookies

Cookies are temporary Internet files which are used to build up a more detailed profile of you. In agreeing to be bound by the Terms and Conditions of this website you agree that ETES Scotland Ltd can use Cookies to temporarily store information within your web browser. ETES Scotland Ltd uses cookies to monitor numbers of visitors to our website and also to monitor the location of users. Cookies help us to track your activity through the website so we provide you with the best possible experience as a user. Cookies do not contain personal data. You can set your browser options to stop cookies. If you do that it may increase the amount of information you have to provide next time you visit our site and we will not be able to tailor the service we offer you.

3.0 Use of Personal Data

When you provide information online to ETES Scotland Ltd or contact us by email your personal details are captured and stored on our database. We use stored information to respond to customer queries and requests. We may send you news and promotional information if you tell us you want to receive this by “Opting-in”. We will not pass your personal details to third parties unless you agree we can do so, with the exception of third parties to whom we are legally obliged to give your details.

4.0 Storage and Correction of Personal Data

ETES Scotland Ltd will keep your personal data for as long as it reasonably considers necessary or until you tell us that you no longer wish us to keep this data. ETES Scotland Ltd is legally required to tell you, in response to a written request, what personal data it holds about you, provided that you also pay a small fee, currently £10. If you wish to exercise this right, please contact ETES Scotland Ltd at the following address: -

ETES Scotland Ltd
Executive Transport and Event Solutions
Regus House
10 Lochside Place
Edinburgh Park
Edinburgh
EH12 9RG
Tel +44 (0)131 248 3012

If you think there are inaccuracies in your personal data, please notify ETES Scotland Ltd as soon as possible.

ETES Scotland Ltd.

Regus House, 10 Lochside Place, Edinburgh Park, Edinburgh, EH12 9RG

Tel: 0131 248 3012 **Fax:** 0131 248 3001 **Email:** info@etesltd.co.uk **Web:** www.etesltd.co.uk